



Registration Form for youth group

STAFF USE ONLY

Registration number

Referred by

Date of referral

Details of the young person attending

NAME:

DOB:

ADDRESS :

.....

.....

POSTCODE

Medical conditions: (If any medication is required this will need to be administered prior to session)

Disabilities:

Likes or dislikes we should be aware of:

Any dietary requirement or allergies:

Independent in self-care: Yes/No

I give full permission for my child to be photographed or videoed? YES/ NO

Emergency Contact Details

Please provide the names of two next of kin we should contact in the case of an emergency whilst you are attending any of the Grace House support services:

Name:

Relationship to young person:

.....

Contact Telephone numbers:

Home:

Mobile:

2nd Next of Kin:

Name:

Relationship to young person:

.....

Contact Telephone numbers:

Home:

Mobile:

Religion/belief? Please circle

None, Muslim, Christian, Sikh, Buddhist, Jewish, Hindu, Catholic prefer not to say, Other religion please specify

Sexual orientation? Please circle

Heterosexual, Lesbian, Gay or Bi-sexual, prefer not to say

If we already hold your information, do you give us your consent to continue to retain this information in compliance with GDPR.

Yes

No

Declarations will need to be signed by a parent/carer for anyone under the age of 25.

I have read, understood and will abide by the terms and conditions set out and the rules and regulations within Grace House. If you would like to see the Grace House complaints policy please ask a member of staff.

I certify that the information on this form is correct, and I will notify Grace House of any changes

DATA PROTECTION

In order to keep and maintain records relating to yourself it will be necessary for the Grace House to record, keep and process personal data relating to you. This data may be recorded, kept and processed on computer in a hard copy form. The Charity may on occasions have a need to disclose this data to others, including other members of the company, the Charities professional advisors and other authorities. By signing this agreement, you are consenting to the recording, processing, use and disclosure as detailed above. This does not affect your rights as a data subject or the Company's obligations under the data protection Act.

How data is stored?

Data is stored on our secured servers; these systems are only accessible to Grace House and authorized third party support personnel. If we retain a hardcopy of your information, it will be kept in a secure fashion.

Name:

Signature

Date completed form:

Should you change your mind in the future, you can update your preference or withdraw your consent by contacting info@gracehouse.co.uk

The Grace House Privacy Policy can be found on our website and it explains how we use your information.

